



Grace United Methodist Church Wedding Application

West Campus East Campus
4267 S. Two Mile Rd 510 Fremont Ave.
Bay City, MI 48706 Bay City, MI 48708

Church Phone: (989) 684-1101
Parsonage Phone: (989) 671-8951
Church E-Mail: office@baycitygracechurch.org
Pastor's E-mail: eric.kieb@baycitygracechurch.org

Date of Application _____

Date Received by Church _____

Date Confirmation Sent _____

The Bride

Name _____

Phone (Home) _____

E-mail _____

Phone (Cell) _____

Address _____

Occupation _____ Age _____

Religious Affiliation _____

Previously married? YES NO

Number of times? _____

Any children? YES NO

How many? _____ Custody? YES NO

The Groom

Name _____

Phone (Home) _____

E-mail _____

Phone (Cell) _____

Address _____

Occupation _____ Age _____

Religious Affiliation _____

Previously married? YES NO

Number of times? _____

Any children? YES NO

How many? _____ Custody? YES NO

General Information

Date of Wedding _____ Grace Church Campus: East West Time _____

Date of Rehearsal _____ Time _____

Place of Reception _____

Approximate number of guests _____

Wedding Party: (Please indicate number of Attendants)

Bride's Attendants _____ Grooms Attendants _____

Children Participating YES NO Ages _____

Florist _____

Photographer _____

Videographer _____

Musicians (other than organist) _____

Sound or Video Team member needed? YES NO Which? _____

Wedding Service Information

Escort for the Bride (optional) _____

Escort for the Groom (optional) _____

Procession: Traditional _____ Couples _____

Exchange of rings: Single _____ Double _____

Unity Candle: YES NO Flower Petals scattered? YES NO

Additional Clergy to Participate? YES NO Who? _____

Other non-traditional aspects? _____

OFFICE USE:	Date Information Given	Amount Paid	Date
Church			
Deposit		_____	_____
Remainder		_____	_____
Counseling Inventory		_____	_____
Pastor	_____	_____	_____
Organist	_____	_____	_____
Custodian	_____	_____	_____
Host/Hostess	_____	_____	_____
Other _____	_____	_____	_____
Other _____	_____	_____	_____

Grace United Methodist Church Non-Member Wedding Expenses

Wedding Fees

Use of Sanctuary and two private dressing rooms	\$125
Pastor's Honorarium (counseling sessions and wedding)	\$250
Organist	\$75
• Includes one rehearsal and wedding (prelude, processional, recessional)	
Custodian	\$75
Wedding Host/Hostess	\$50
Prepare and Enrich Inventory	\$35
Total	\$610

Additional Fees

Organist fee for additional rehearsal (such as Soloist)	\$25 per half –hour
Bulletin/Worship Folder	\$30
• Includes cost of basic layout, copying, and available stock	
Additional cleanup fee for petal scattering	\$25
Sound Team Member	\$40

Payment Information

Deposit of \$75 (to Grace UMC) necessary to reserve church for wedding.

Inventory fee of \$35 is due at first pre-marital counseling session.

Full payment is due no later than 3 days prior to wedding.

- \$50 check made payable to Grace UMC (assuming deposit has been paid)
- \$250 check made payable to Rev. Eric Kieb
- \$75 check made payable to the organist (secure name from pastor)
- \$75 check made payable to the custodian (secure name from pastor)
- \$50.00 check made payable to the wedding host/hostess

\$_____ other fees

\$_____ other fees

\$_____ other fees

Grace United Methodist Church Member Wedding Expenses

Wedding Fees

Use of Sanctuary and two private dressing rooms	\$75
Pastor's Honorarium (counseling sessions and wedding)	\$200
Organist	\$75
• Includes one rehearsal and wedding (prelude, processional, recessional)	
Custodian	\$75
Wedding Host/Hostess	\$50
Prepare and Enrich Inventory	\$35
Total	\$510

Additional Fees

Organist fee for additional rehearsal (such as Soloist)	\$25 per half –hour
Bulletin/Worship Folder	\$30
• Includes cost of basic layout, copying, and available stock	
Additional cleanup fee for petal scattering	\$25
Sound Team Member	\$40

Payment Information

Deposit of \$75 (to Grace UMC) necessary to reserve church for wedding.
Inventory fee of \$35 is due at first pre-marital counseling session.

Full payment is due no later than 3 days prior to wedding.

- \$75 check made payable to the organist (secure name from pastor)
- \$200 check made payable to Rev. Eric Kieb
- \$75 check made payable to the custodian (secure name from pastor)
- \$50 check made to wedding host/ hostess (secure name from pastor)

\$_____other fees

\$_____other fees

\$_____other fees