



Application for Employment

Position Desired _____ Date Applied _____

PERSONAL

Name _____ Social Security No. _____
First Middle Last

Address _____
Street City State Zip Code

Phone () _____ Email _____

Do you have a Twitter or Facebook account? Yes No If yes, please list Twitter name _____

Have you ever been convicted of a felony or a misdemeanor? Yes No If yes, please explain _____

EDUCATION & TRAINING

TYPE OF SCHOOL	NAME/LOCATION	YEAR	HONORS RECEIVED: DIPLOMA/DEGREE	COURSE OF STUDY
High School				
Trade, Business, or Technical				
College or University				
Graduate or Professional				

EMPLOYMENT HISTORY *Do not substitute a resume for this section.*

Present Employer _____ Phone Number () _____

Address _____
Street City State Zip Code

Position(s) held _____

Employment dates: Starting _____ Ending _____ Starting Pay \$ _____ Ending Pay \$ _____

Supervisor/Manager _____ May we contact? Yes No

Reason for Leaving _____

Description of Primary Responsibilities _____

Previous Employer _____ Phone Number () _____

Address _____
Street City State Zip Code

Position(s) held _____

Employment dates: Starting _____ Ending _____ Starting Pay \$ _____ Ending Pay \$ _____

Supervisor/Manager _____ May we contact? Yes No

Reason for Leaving _____

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Previous Employer _____ Phone Number () _____

Address _____
Street City State Zip Code

Position(s) held _____

Employment dates: Starting _____ Ending _____ Starting Pay \$ _____ Ending Pay \$ _____

Supervisor/Manager _____ May we contact? Yes No

Reason for Leaving _____

Description of Primary Responsibilities _____

REFERENCES *We prefer that one reference be a present Grace Church member, staff person or lay leader.*

First Reference _____ Phone () _____

Length of time known _____ Email _____

Relationship to you _____

Second Reference _____ Phone () _____

Length of time known _____ Email _____

Relationship to you _____

CHRISTIAN BACKGROUND

Are you a Christ-follower? Yes No If yes, since when: Month _____ Year _____

If yes, briefly describe below how you came to know Christ as your Savior.

Do you regularly attend our weekend services? Yes No If yes, since when: Month _____ Year _____

In what areas of the church ministry are you currently involved with or participating in? _____

What other classes or events have you participated in at Grace Church? _____

In what areas of the church ministry are you currently serving or leading? _____

How would you describe yourself? Why does this position interest you? _____

How would you describe your top two spiritual gifts, talents, skills, or abilities? _____

If there is any additional information of which you feel we should be aware, please explain below. _____

AGREEMENT

The undersigned applicant hereby certifies that the information contained on this Application for Employment is true and correct, and I have not omitted any facts, which I reasonably believe would reflect unfavorably on the Grace Church's decision to hire me. In addition, I hereby authorize Grace Church to contact any person or institution I have listed on this Application for Employment (unless indicated otherwise) and to independently verify the correctness of the information I have provided.

Employment with Grace Church is for no definite period. Employment may be terminated by either the employee or the employer, at any time, with or without notice and with or without cause.

Signature _____ Date _____

Return to: Grace Church
4267 South Two Mile Rd
Bay City, MI 48706
(989) 684-1101 (phone)